

KIRBY S. NORBERTO

CAD DESIGNER/DRAFTSMAN



561-800-6818



kirby.norberto@icloud.com

921 Kokomo Key Lane
Delray Beach, FL 33483**EXECUTIVE SUMMARY**

- Innovative, creative, and self-motivated CAD designer with more than 6 years experience in designing floor plans, screen enclosures, and connection details using AutoDesk software.
- Adept at adjusting work pace to meet evolving client needs and changing deadlines.
- Skilled in modifying existing drawings to meet changing demands of clients and visiting construction sites to gather field information pertinent to a project.
- Versatile in various aspects of architecture, screen enclosure design, schematics, and manufacturing details.
- Enthusiastic problem-solver with keen ability to assess diverse situational challenges, develop action plans, and lead and/or assist team in meeting or exceeding targeted goals.
- Highlighted leadership qualities and the excellent ability to work with people from varying backgrounds, while implementing team values.

CORE COMPETENCIES

- Technical skills
- Computer competences
- Time management
- Good communications
- Client Relationship Management
- Innovation
- Drawing abilities
- Creativity
- Teamwork
- Operational coordination
- Problem & Analytical solver
- Drafting procedures
- Problem-solving orientated
- An eye for detail and accuracy

PROFESSIONAL EXPERIENCE**AutoCAD Designer
Coastal Screen & Rail**

Sept. 2015 – Present

- Render screen enclosures in layout and isometric 3D using AutoCAD.
- Cost estimate jobs and prepare estimates based off my design.
- Produce detailed blueprints for field team to use on job site.
- Work with company engineer to verify design meets compliance regulations.
- Knowledge of local zoning and city requirements for construction.
- Create detailed cut sheets and form layouts in AutoCAD for balcony railings and yard fencing.
- Illustrate connection details between members.

**AutoCAD Draftsman
Florida Design Architects**

August 2013 - Sept. 2015

- Create floor plans and elevation drawings based on client needs.
- Sketch conceptual drawings for a potential client for sales purposes.
- Ensured that base plans are in accordance with code compliance.
- Answer phones and consult with clients.
- Consulting with clients to determine functional and spatial requirements of new structures, renovation and preparing information regarding the design.
- Build models to show clients.
- Create and edit Excel and Word documents.

EDUCATION HISTORY**Palm Beach State College**

Currently pursuing my Bachelor's degree in Mechanical Engineering

Inlet Grove High SchoolGraduated May 24th, 2013
Pre- Architecture Academy
Riviera Beach, FL 33404

May 2011

TECHNICAL SKILLS/ CERTIFICATIONS*AutoCAD 2011 Certified - Certification Number: 00302692 (Proficient in all subsequent releases.)*

REFERENCES

Gerard Oakley,
CEO, Florida Design Architects
(561)-596-7992

Scott Sanfilippo,
Director, [web.com](#)
(570)-760-3957

Ryan Gaylord,
Vice President of Operations, Ross Depass Building Services
(954)-348-9855
